

SAQA ID

63769

DURATION

12 Months

CREDITS

138

SETA

MICT

National Certificate:

BUSINESS ANALYSIS SUPPORT PRACTICE

NQF Level 5



WHO SHOULD STUDY THIS COURSE?

This Qualification lays the foundation and provides an entry-level for the development of Business Analysis Qualifications across various sectors and industries. Traditionally business analysts were drawn from senior Information Technology (IT) and businesspeople. This Qualification aims to provide lower-level access for learners to develop competencies to elicit, analyse, communicate, and validate requirements for changes to business processes, policies and information systems. It specifically aims to develop basic business analysis competencies required by junior business analysts in any Information and Communication Technology (ICT) related occupations, particularly those who are currently working in a business systems environment. The Qualification introduces key terms, rules, concepts, principles and practices of business analysis that will enable learners to support business analysis processes and practices. It has also been developed to enable learners to access higher education and provide flexible access to life-long learning.

This Qualification provides opportunities for learners to specialise in business analysis or achieve such competencies in specialisations such as systems development or systems support. The competencies of business analysis have been identified as a target development area by the ICT sector and the South African government. The demand for this Qualification has also been identified by the National Master Scarce Skills list of South Africa. The Qualification is intended to empower learners to acquire knowledge, skills, attitudes, and values required to operate confidently as individuals in the South African community and to respond to the challenges of the economic environment and changing world of work. Ultimately, this Qualification is aimed at improving the productivity and efficiency of business analysts within all sectors in South Africa. Business analysis is a vital instrument within the business environment to ensure that information technology is able to provide effective solutions for business enterprises. The development of business analysts through a suite of qualifications will have a positive impact on the broader economy of South Africa. It will also assist with bringing South Africa in line with international trends and satisfy industry requirements.

Exit Level Outcomes

Interact in a business environment.

- Range: Business environment is influenced by the inter-relationships of technology, information, people, organisational procedures and processes and business applications and systems.

Perform activities to assist with requirement specifications.

- Range: Requirement specification includes business, user, and functional requirements.

Provide support on the analysis of the requirements.

- Range: Requirement includes business, user, and functional requirements.

Perform activities to assess that the requirement specification has been met.

- Range: Requirement specification includes business, user, and functional requirements.

Minimum number of 138 credits including electives.

The qualifying learner will be able to:

- Analyse a business scenario.
- Develop a business case.
- Compile user requirement specifications.
- Develop functional specifications.
- Monitor quality assurance activities throughout the life cycle of the project.

Rationale:

A business analyst works as a liaison amongst stakeholders to elicit, analyze, communicate and validate requirements for changes to business processes, policies and information systems. The business analyst understands business problems and opportunities in the context of the requirements and recommends solutions that enable the organisation to achieve its goals.

Traditionally business analysts were drawn from senior information technology (IT) and businesspeople, whereas this qualification provides lower-level access for the development of such competencies. It has also been developed to enable learners to access higher education and provide flexible access to life-long learning.

This qualification provides opportunities for people to engage in further learning towards a specialisation in business analysis or achieve competencies that are portable to other specializations. such as systems development or systems support. This will therefore enable business analysis competencies to be strengthened and enable individuals who are currently working in a business systems environment, to better

contribute to the implementation of solutions that support the business requirements. The competencies of business analysis have been identified as a target development area for the ICT sector and the South African government. The demand for this qualification is evidenced by these National initiatives as well as international demands and trends. It is intended to empower learners to acquire knowledge, skills, attitudes, and values required to operate confidently as individuals in the South African community and to respond to the challenges of the economic environment and changing world of work. Ultimately, this qualification is aimed at improving the productivity and efficiency of business analysts within all sectors in South Africa.

PROGRAMME ROLL OUT

Unit Standard & Title	Contact Session Date	Module Submission Date	Module Feedback & Remedial Date	NQF Level	Credits Per US
Module 1: Introduction to Business Analysis and Environment					
252020: Create and manage an environment that promotes innovation				5	6
114050: Explain the principles of business and the role of information technology				5	4
258840: Demonstrate an understanding of the external environment of business				5	5
119173 Develop and maintain. effective working relationships with clients				5	8
					23

MODULE 1

Module 2: Business System Solutions

MODULE 2	115402: Assist in researching the problem and the solution within a consulting context				5	6
	258837: Demonstrate an understanding of business applications and systems				5	10
	115835: Operate in a professional manner utilizing troubleshooting techniques while applying creative thinking processes				5	5
	115367 Demonstrate logical problem solving and error detection techniques				5	8
						29

Module 3: IT Analysis

MODULE 3	258836: Analyse and apply different Information and Communication Technology (ICT) Systems Development Lifecycle (SDLC) models for a given scenario				5	8
	258838 Investigate implementation 2022 options for Information Technology (IT) solutions				5	6
	115358 Apply information gathering techniques for computer system development				5	7
	114055 Demonstrate an awareness of ethics and professionalism for the computer industry in South Africa				5	3
						24

Module 4: Modelling Business						
MODULE 4	115395: Apply and explain the generic business process and value chain model				5	12
	258839 Apply basic principles of requirements-related modelling			15 Nov 2023	5	4
	258835: Model and design business processes and workflow				5	10
	252026 Apply a systems approach to decision making				5	6
						30
Module 5: Business Quality Control Systems						
MODULE 5	116779: Develop and implement specifications to achieve the desired product or service				5	10
	115398: Observe and record the findings of the business requirements gathering session	13 - 15 Feb 2024	22 Feb 2024	13 Mar 2024	5	8
	15234: Apply efficient time management to work of a department/division/section				5	4
	12433 Use communication techniques effectively				5	8
						30
TRAINING COMPLETE					150 Credits	

CONTACT US

T: 011 568 6629

E: info@apexu.co.za

A: 100 West Street, Block C.
Wierda Valley, Sandton.

apexu.co.za

